



STAFF REPORT

SAUSALITO CITY COUNCIL

AGENDA TITLE:

Fiscal Year 2008-2009 Budget Priorities and Funding

RECOMMENDED MOTION:

Accept and Approve the Fiscal Year 2008-2009 Budget Priorities and Funding as Recommended by the Finance Committee

SUMMARY

On May 27, 2008, staff presented the first draft of the Fiscal Year (FY) 2008-2009 proposed operating budget to the City Council of the City of Sausalito. At that meeting, the City Council directed the Finance Committee to review the balancing options proposed by staff to create a balanced FY 2009 General Fund budget. The Council further directed the Finance Committee to review the pending project list ranked by City Council previously and to make recommendations on projects that should be considered and funded in FY 2009 budget.

Attached to the staff report is the result of the Finance Committee review on June 2, 2008. The Finance Committee is recommending that the City Council accept the proposed revenue increase and expenditure cuts needed to balance the FY 2009 General Fund budget. The Finance Committee is also recommending that the following projects be included in the FY 2009 General Fund budget.

1. Condo Conversion Ordinance
2. Construction Time Limit Ordinance
3. Housing Element
4. Antenna Lease – negotiate/renew
5. City Hall Solar Energy project
6. Historic Guidelines Ordinance
7. Municipal Code Update

All the projects listed above are proposed in the FY 2009 draft budget with the exception of the Housing Element and the City Hall Solar Energy project.

FISCAL IMPACT

Item #: 6D
Meeting Date: 6-10-08
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Staff on May 27, 2008, presented a proposed and balanced FY 2009 General Fund budget. Based on the latest review with the sales tax consultant, staff is revising the sales tax revenue projection for FY 2009 by an increase of \$25,000. The increase is sufficient to absorb the costs associated with the Housing Element.

STAFF RECOMMENDATIONS

Review the recommendations of the Finance Committee and

- (1) Accept the Finance Committee recommendations
- (2) Modify the Finance Committee recommendations and provide direction to staff on the desired changes
- (3) Direct staff to bring back to the City Council on June 24, 2008, the proposed 2009 budget for approval and adoption with changes from either (1) or (2)

ATTACHMENTS

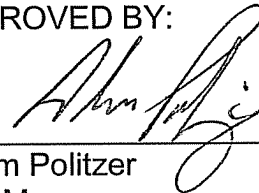
FY 2009 General Fund Budget Balancing Options and Pending Project Priorities List

PREPARED AND SUBMITTED BY:



Louise Ho
Finance Director/Treasurer

APPROVED BY:



Adam Politzer
City Manager

City of Sausalito					
FY 2009 Proposed General Fund Balancing Options					
			Proposed	6/2/08	City
			Rev. Incr./	Fin Comm.	Council
<u>Dept</u>	<u>Item Description</u>	<u>Requested</u>	<u>Exp. Cut</u>	<u>Recommend</u>	<u>Approval</u>
Revenues:					
MLK Fund	Loan repayment - Interest	100,000	100,000	yes	
General Fund	Parking Citation fee increase	50,000	50,000	yes	
Parking	Fees Increase (transfers in)	50,000	50,000	yes	
Parking	Parking Transportation Manager	50,000	50,000	yes	
General Fund	Increase sales tax projection	1,529,822	25,000		
	Revenue Increase	250,000	275,000		
Expenditures:					
Admin	Part-time Accountant	43,060	-	yes	
	Reorganization	22,000	22,000	yes	
		65,060	22,000		
IT	Unexpected expenses	46,000	21,000	yes	
	Sprinbrook upgrade to version 7	40,000	40,000	yes	
	Disaster discovery project (fy 08)	36,000	-	yes	
	IT Assistant	13,995	13,995	yes	
		135,995	74,995		
Planning	Deputy Planning Director	118,464	118,464	yes	
	Assistant Planner	73,034	-	yes	
		191,498	118,464		
Non-Dept	Renter rebate	1,000	-	yes	
	Mediation services	1,000	-	yes	
		2,000	-		
Police	Technican services-Veripic	2,250	2,250	yes	
	Building maint	1,500	500	yes	
	Equip maint	7,000	1,000	yes	
	Recruitment cost	15,500	1,000	yes	
	Equipment (defer \$17250)	35,240	18,250	yes	
		61,490	23,000		
Engineering	AutoCAD license	1,750	1,750	yes	
	Arcview license	1,750	1,750	yes	
	Office supplies	5,900	2,950	yes	
	APWA and ITE membership	475	275	yes	
	GIS/AutoCAD training	3,900	3,250	yes	
	Surveying service	6,500	5,500	yes	
	Conference	1,500	500	yes	
	Equip maint	750	250	yes	
		22,525	16,225		
DPW Maint	Aggregates	5,000	1,000	yes	
	Landscape maint	10,500	500	yes	
	Equip maint	1,500	500	yes	
	Recreation vehicle maint	1,000	500	yes	
	Membership	200	100	yes	
	General supplies	25,500	500	yes	
	Office supplies	1,500	500	yes	
	Postage	150	50	yes	

			Rev. Incr./	Fin Comm.	Council
<u>Dept</u>	<u>Item Description</u>	<u>Requested</u>	<u>Exp. Cut</u>	<u>Recommend</u>	<u>Approval</u>
	Uniforms	6,700	500	yes	
	Food	300	100	yes	
		52,350	4,250		
Recreation	Special Events Coordinator	81,034	81,034	yes	
	Recreation Supervisor	79,581	-	yes	
	Building maint	3,000	1,000	yes	
	Senior program	3,500	500	yes	
	Special events other	4,500	2,000	yes	
	Chili cook off	6,000	1,000	yes	
	July 4 firework & picnic	33,000	8,000	yes	
		210,615	93,534		
Library	Books	61,200	50,000	yes	
	Sundays hours	11,433	11,433	yes	
		72,633	61,433		
Transfers Out	GASB 45	300,000	300,000	yes	
	General Capital Improvements	500,000	250,000	yes	
	Worker's comp SIR	250,000	50,000	yes	
	Employee benefits	75,903	-	yes	
	Vehicle Replacement	345,270	-	yes	
		1,471,173	600,000		
	Total rev incr & exp. cut		1,288,901		
	Total General Fund budget gap		1,266,849		
	Net		22,052		

City of Sausalito					
Pending Project Lists					
			Proposed	6/2/08	City
			Rev. Incr./	Fin Comm.	Council
<u>Funding Source</u>	<u>Item Description</u>	<u>Requested</u>	<u>Exp. Cut</u>	<u>Recommend</u>	<u>Approval</u>
General Fund	Alta Mira			yes	
Sewer ?	No California Riverwatch			yes	
MLK	MLK property mgmt (cleanup)	29,430+		yes funded	
CIP	Funded paths & Stairs			yes grant	
GF or CIP	ADA Plan - update & implement	300,000+			
Non-Department	Condo Conversion Ordinance		city attorney	yes	
Non-Department	Construction Time Limit Ord		city attorney	yes	
Planning	Housing Element	20,000-50,000	20,000	yes	
GF or Dis Asst Fd	Emergency Preparedness				
Parking Fund	CNG Fueling Station	10,000	-		
CIP	Funded Bridgeway bike/ped			yes grant	
Planning	Code Enforcement Ordinance				
General Fund	Antenna Leases - negotiate/renew		city attorney	yes	
Parking Fund	Downtown Parking Plan				
Planning	Code Enforcement Program				
GF or CIP	Solar Energy			yes financing	
Planning	Historic Guidelines Ordinance	50,000	50,000	yes	
Planning	Marinship inventory				
Non-Department	Municipal Code update	10,000	10,000	yes	
Tideland	Sausalito Marine Property				
General Fund	Imagine Saus - Marinship				
Planning	fire sprinkler policy				
Planning/DPW	Trees and Views Ordinance				
Planning	Second Unit Ordinance				
GF or Parking	Shuttle Service				
General Fund	Imagine Saus - Transportation				
General Fund	Imagine Saus - Technology				
Planning	Marin Clean Energy (CCA)				
CIP	Bicycle Master Plan update				
General Fund	Imagine Saus - Downtown				
Planning	Green bldg ord				
General Fund	Imagine Saus - Economic				
TBD	Castillo Sculpture				
TBD	Volunteer Management Program				
CIP or Eng	Heath Way				
Planning	Light Brown Apple Moth				
Planning	Sausalito Cruising Club compliance				
TBD	SHIP				

